



REVIEW PLAN

TOP NOTCH 3

Intensive 4

STUDENT





REVIEW PLAN

UNIT 1

ASPECTS TO HIGHLIGHT

MAKING SMALL TALK


Tag questions

- Beautiful day, **isn't it?**
- Are you from Japan?
- You are Japanese, **aren't you?**
- He speaks English, **doesn't he?**
- Are you here on vacation/business?
- How do you like it here?
- You've taken English before, **haven't you?**
- It won't be a long meeting, **will it?**
- You wouldn't mind if I sat here, **would you?**

Be on a first name basis. Prefer to be addressed by...

DESCRIBE A BUSY SCHEDULE

Past Perfect

 So how was your day?

Unbelievably busy. By 9:00 I **had taken** the placement test, registered for class and bought my books.

That's a lot to do before 9:00!

That's nothing, at 10:00am I had to take my sister to school across town, but by 11:00am I **had already arrived** back at school for my class.

CULTURAL AWARENESS

Etiquette, cultural literacy, table manners, punctuality, impolite, offensive, customary, taboo.

- It's bad table manners to ...
- It's not customary for a man to...
- In some countries it is offensive to...
- It's slightly impolite to...

UNIT 2

ASPECTS TO HIGHLIGHT

SHOW CONCERN AND OFFER HELP

Drawing Conclusions With Must

- You **must be** in a lot of pain
- You **must not want** to eat anything
- She **must not be** in today

- I feel weak and dizzy / nauseous / short of breath.
- I've been sneezing, coughing and wheezing.
- I have a pain in my neck, my shoulder, my back and my hip.




REVIEW PLAN

UNIT 2

ASPECTS TO HIGHLIGHT

- Is there anything wrong?
- Would you like me to....?
- I think you should try an antacid / a painkiller / nasal spray / and ointment / cough medicine...

- I **might need** to get an x-ray / an EKG / an injection / a blood test
- He **might not have** any openings today
- I **might be able to** get an appointment

 Is Dr. in today?
Could I come in the morning?
Would you be able to be here at 10:00?

DISCUSS TYPES OF MEDICAL TREATMENTS

Conventional Medicine, Homeopathy, Acupuncture, Herbal Therapy, Spiritual Healing

- It helped me with my (back) pain
- It stopped my (cough) right away
- It helped me feel better
- It didn't relieve my pain
- It just didn't work
- It didn't help at all

UNIT 3

ASPECTS TO HIGHLIGHT

OFFER SOLUTIONS / DISCUSS SERVICES

The Causative

- Do you think you could give me a ride to...
- Do you think I could borrow your....
- Maybe **you could get** your (sister/ friend / neighbor) to (lend you some money/drive you to the airport/pick up some coffee)

- Could I **have** this dress **shortened** / packaged **delivered** / suit **dry-cleaned** by tomorrow please?
- Where can I **have** my car **washed** / shoes **repaired** / picture **framed** in this neighborhood?
- Could I **have** these two candles **gift-wrapped**?
- Can she **have** her x-rays **sent** this morning?

- The frame shop is fast and reliable / the prices are reasonable / extremely professional.
- The workmanship at the jewelry store is amazing

PLAN AN EVENT

send out the announcements, set up the room, set up the projector, put up the signs, check the sound system, hand out the agenda, introduce the speaker.

- Sara is really organized. Why don't we get her to send out the announcements/put up the signs?
- I'm not really good with technology, but I can hand out the agenda/introduce the speaker.



REVIEW PLAN

UNIT 4

ASPECTS TO HIGHLIGHT

RECOMMEND A BOOK


- This (novel / romance novel / thriller / short story) is a (page turner / best seller / fast read).
- This (biography / autobiography / memoir) is (hard to follow / trash).

What's it about?

Where does it take place?

Why did you decide to read it?

- I didn't know **that** he had a best seller.
- Did you hear **that** King has a new book out?
- I think **that** Margaret Atwood novels are fantastic.
- Are there a lot of characters in the story? Has she read that book yet? Do you think this thriller will be good? Does the story have a happy ending?
- I think so, I don't think so, I hope so, I believe so.

 Have you read anything interesting lately?
Actually, I'm reading a thriller called Miracle Creek.
I've never heard of that one. Is it any good?
Oh, I think it's a great book. And it's a cliff-hanger. I highly recommend it.

- Tell me if that article is interesting. I'd like to know if he liked the magazine. Could you tell me where you got that newspaper?
- I can't remember.../ I wonder.../ I'm not sure... who the writer is.
- I don't understand... why you read thrillers.

DESCRIBE YOUR READING HABITS

I enjoy...

curling up with a good book / listening to audio books / doing puzzles / reading aloud to my son / reading e-books.

I start my day...

skimming through a newspaper / reading articles online.

UNIT 5

ASPECTS TO HIGHLIGHT

CONVEY A MESSAGE

Reported Speech

- **The radio announcer told the people** to fill up their car with gas before the storm / hurricane / typhoon.
- **They told us** the epidemic / famine / drought had been severe.
- **She said** the flood caused a lot of damage.
- **They said** they felt the earthquake last night.
- **The TV reporter said** the landslide was one of the worst in history.



REVIEW PLAN

UNIT 5

ASPECTS TO HIGHLIGHT

DESCRIBE DISASTERS

Casualties, Property Damage, Breaking News, Death Toll, Injuries
Mild, Moderate, Severe, Deadly, Catastrophic

- Everyone is saying "Evacuate now!" – Everyone is saying to evacuate now.
- The radio says, "Make sure you have a flashlight / first aid kit in case there is a power outage" – The radio says to make sure you have a flashlight in case there is a power outage.
- My mom always says "Keep non-perishable food in your home" – My mom says to keep non-perishable food in my home.

UNIT 6

ASPECTS TO HIGHLIGHT

EXPRESSING INTENTIONS AND PLANS

Was / Were going to and would

- I **was going** to get married / study law / work in Africa.
- **Was she going** to take the course / teach this class / learn a new language?
- **Weren't you going** to apply to law school / marry her / stop smoking?


- We always believed we **would** get married young
- She thought she **would** be a doctor

EXPRESSING INTENTIONS AND PLANS / REGRETS

- I **should have** studied medicine
- She **shouldn't have** divorced him
- I **may have** failed the final exam
- He **could have** prevented the accident
- They **wouldn't have** been happy together.

DISCUSSING SKILLS, ABILITIES AND QUALIFICATIONS

- Tell me something about your skills / talents / knowledge.
- What work experience do you have?
- Do you have any special skills?

 I type fast and know at least 20 computer programs. I have many talents; I sing and play the violin. I have a lot of experience in this field. I've met the job qualifications and think I'd be a good candidate.



REVIEW PLAN

UNIT 7

ASPECTS TO HIGHLIGHT

EXCHANGING INFORMATION ABOUT HOLIDAYS AND LOCAL CUSTOMS


Adjective clauses with subject relative pronouns

- A Mariachi is someone **who** sings traditional Mexican music.
- Carnaval is a great holiday for people **who** like parades.
- The Dragon Boat Festival is a celebration **that** originated in China.

Set off fireworks, march in parades, have picnics, pray, send cards, give gifts, wish each other well, remember the dead, wear costumes.

Adjective clauses with object relative pronouns

- Relatives **who** attend the wedding throw rice grains at the bride and groom
- The couple **who** are getting married cannot see each other before the wedding.

 I'm not sure about the customs here. If someone invites you for dinner, should you bring a gift?
Yes, It's a good idea. But the gift that you bring should be inexpensive.
Would it be appropriate to bring flowers?
Definitely!
Thanks, that's really helpful.

UNIT 8

ASPECTS TO HIGHLIGHT

DESCRIBING TECHNOLOGY AND NEW INVENTIONS

Unreal conditional

- If I had more money, I would buy a top-of-the-line / first-rate computer
If I had a state-of-the-art smart phone, I would take more videos.
- If you found a cutting edge / state of the art / high tech laptop, would you buy it?
What would you do if you had an innovative / revolutionary / novel idea?

Past unreal conditional

- If Jonas Salk hadn't invented a vaccine, more people would have gotten polio.
- What would you have done if you hadn't had your cell phone when you got lost in the woods?
- Could they have prevented the disaster if they had known the risks?

DESCRIBE AND DISCUSS IMPACT OF NEW INVENTIONS

 This invention is really wacky / unique / efficient. But it's also low tech and inexpensive. I would use it.

- If the computer hadn't been invented...
If most people cared about the environment...
Would new cars be less expensive if....?